**GWSS Undergraduate Mellon Foundation Research Grants**

Budget Categories and Justification

Your budget should itemize specific project needs, and each line item should include a detailed description of the item, a rationale for why it is important for the success of the project, and a dollar amount.

Admissible budget categories include but are not limited to travel; conference/workshop registration fees; materials such as books, media storage devices, archival requests for copying, art supplies, equipment rental (although first check what’s available through the [UW Student Technology Loan Program](https://stlp.uw.edu/equipment/)); transcription services; food/drink or other small gestures of appreciation for research participants.

Sample:

|  |  |
| --- | --- |
| **Travel** | |
| Roundtrip coach train (dates) from Seattle to Portland, to conduct an oral history interview with XXX, estimate based on Amtrack website | $84.00 |